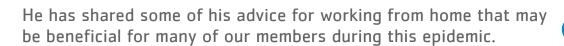
## HEALTHY a HOME



## TIPS FOR WORKING FROM HOME

Working from home can be a challenge. It takes time to adjust and to learn to adapt to your new surroundings and distractions. One of our Y members, Todd Burrier, is an entrepreneur, speaker, coach, trainer, author and YMCA advocate.





## TIPS FOR WORKING REMOTELY AND EFFECTIVELY FROM HOME:

- Set boundaries
- Have a designated work space
- Clock in and clock out
- Plan work activities and track progress
- Dress for work
- Capture time efficiencies
- Have an accountability partner

## **LEARN MORE:**

For details on these tips & more, read Todd's blog!

**SPECIAL THANKS TO TODD BURRIER!** toddburrier.com

